

ROUTING AND RECORD SHEET				
SUBJECT: (Optional) Procedures Relating to the Collection, Storage and Dissemination of Information Concerning the Activities of United States Persons				
FROM: <div>Chief, Staff &amp; Operations Branch</div>		EXTENSION	NO.	OS REGISTRY FILE <i>Legal 3</i> <i>EO-12036</i> <i>Section 2</i> <i>2-208</i>
TO: (Officer designation, room number, and building)		DATE	8 January 1979	
	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. C/CD	1/8	1/8	<i>EO</i>	<p>First of all, we do not presently have the capability to identify those individuals who were not contacted for use within one year nor do we have <del>our own</del> available means to identify those who refuse or decline to be a CIA source or contact. In the latter case we would be totally dependent on the operating component to notify us of the refusal/declination, a system that has been less than effective in the past. In the former case, each time a Security approval is issued some means would have to be derived to automatically kick the file back one year hence, to determine if contact had been made. Then, and only then could we determine if the disposal schedules should be implemented.</p> <p>I am also unclear as to the scope of Para #12. Are we limiting these provisions to sources and contacts or are staff and contract applicants included as well? Certainly if the latter are included the magnitude of such a program would increase tremendously.</p> <div>STAT</div>
2. <i>cl/ops/PSI</i>			<i>✓</i>	
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13. <i>OS Registry</i>				
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